



AUDIT AND RISK COMMITTEE

Minutes

for the meeting on

Friday, 11 April 2025

in the Colonel Light Room, Adelaide Town Hall

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Our Adelaide.
Bold.
Aspirational.
Innovative.

Present:

Presiding Member	Nicolle Rantanen Reynolds
Committee Members	The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (ex officio) Mark Davies Simon Rodger

1 Acknowledgement of Country

The Presiding Member read the Acknowledgement of Country in Kaurna language.

2 Apologies and Leave of Absence

Apology:

Councillor Giles

3 Confirmation of Minutes

Moved by Simon Rodger,
Seconded by Mark Davies -

That the Minutes of the meeting of the Audit and Risk Committee held on 21 February 2025, be taken as read and be confirmed as an accurate record of proceedings.

Carried

4 Declaration of Conflict of Interest

Nil

5 Presiding Member Reports

Nil

6 Reports

6.1 Electric Vehicles Transition for Workshop Operations Internal Audit - KPMG

Justin Jamieson and Heather Martens of KPMG were present to provide an overview of the report and respond to questions.

Discussion ensued

It was then –

Moved by Mark Davies,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Electric Vehicles Transition for Workshop Operations Internal Audit report provided as Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.

2. Endorses the responses of the Administration to the Electric Vehicles Transition for Workshops Operations Internal Audit report as outlined in Attachment A to Item 6.1 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.
3. Requests administration provide an update to the Audit and Risk Committee in relation to the implications and risks associated with the implementation plan.

Carried

6.2 Strategic Risk Register - update

Discussion ensued

It was then –

Moved by Simon Rodger,
Seconded by Mark Davies -

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL:

THAT COUNCIL:

1. Notes the report to Item 6.2 - Strategic Risk Register Update on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.
2. Endorses the Strategic Risk Register in Attachment A to Item 6.2 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025, and provides the following feedback:
 - 2.1. Review the need for the Causes column as information is restated in Subordinate Risks column.
 - 2.2. In Risk 1 - include ESCOSA's review and findings as a control measure and a risk.
 - 2.3. In Risk 6 – include a subordinate risk relating to legislated outcomes by the State Government
 - 2.4. In Risk 7 – expand commentary in first subordinate risk to articulate the potential gap between aspiration and the ability to meeting expectations
 - 2.5. Page 41 – revise wording in last Subordinate risk
3. Notes that the final Strategic Risk Register, with the feedback contained in part 2 herein incorporated, will be presented back to the Audit and Risk Committee.

Carried

6.3 Culture Survey Review Audit - Update

Discussion ensued

It was then –

Moved by Mark Davies,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the progress made towards the completion of the Management Action Plan as contained in Attachment A to Item 6.3 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025, resulting from the 2024 Culture Survey Review Internal Audit.

Carried

6.4 Penalty and Infringement Compliance Internal Audit

Discussion ensued

It was then –

Moved by Simon Rodger,
Seconded by Mark Davies -

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the Penalty and Infringement Compliance Internal Audit report provided in Attachment A to Item 6.4 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.
2. Endorses the responses of the Administration to the Penalty and Infringement Compliance Internal Audit report as outlined in Attachment A to Item 6.4 the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.

Carried

6.5 Treasury Policy, Future Fund and Investment Policy Review

Discussion ensued

It was then –

Moved by Mark Davies,
Seconded by Simon Rodger -

THAT THE AUDIT AND RISK COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes Audit and Risk Committee feedback on the updated Treasury Policy as contained in Attachment B to Item 6.5 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.
2. Notes Audit and Risk Committee feedback on the updated Future Fund Reserve Policy (formerly “Future Fund & Investment Policy”) as contained in Attachment D to Item 6.5 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.
3. Notes the table summarising changes made to the Treasury Policy and Future Fund Reserve Policy (formerly “Future Fund & Investment Policy”) as contained in Attachment E to Item 6.5 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025.
4. Requests Administration provide advice to a future meeting of the Audit and Risk Committee in relation to the time value for money implications of the current Future Fund Reserve Policy.
5. Authorises the Chief Executive Officer (or delegate) to make minor, typographical, syntactical and technical updates to the Treasury Policy as contained in Attachment B, and the Future Fund Reserve Policy (formerly “Future Fund & Investment Policy”) as contained in Attachment D to Item 6.5 on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025 to finalise the document.

Carried

7 Workshop

7.1 Update on the 2025/26 Business Plan and Budget

Discussion facilitator:

Anthony Spartalis, Chief Operating Officer

Precis of topic:

Utilising the PowerPoint presentation published in the Agenda, the workshop provided an update on the progress towards a draft 2025/26 Business Plan and Budget.

COO Undertaking – Breakdown of Borrowings Variance

In response to the meeting, an undertaking was given to provide a breakdown of the borrowings variance shown on slide 14 of the presentation document (page 136 of the Agenda document).

8 Emerging Key Risks

The Chief Executive Officer provided an update on the Court of Disputed Returns matter.

9 Independent Member Discussion

Nil

10 Other Business

Nil

11 Exclusion of the Public

Moved by Mark Davies,
Seconded by Simon Rodger -

ORDER TO EXCLUDE FOR ITEM 12.1

THAT THE AUDIT AND RISK COMMITTEE

1. Having taken into account the relevant consideration contained in section 90(3) (i) and section 90(2) & (7) of the *Local Government Act 1999 (SA)*, this meeting of the Audit and Risk Committee dated 11 April 2025 resolves that it is necessary and appropriate to act in a meeting closed to the public for the consideration of Item 12.1 [Strategic Risk and Internal Audit Update] listed on the Agenda.

Grounds and Basis

This Item is confidential in nature because the report includes information on Council litigation.

The disclosure of information in this report could reasonably be expected to prejudice the outcome of Council's actual litigation.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Audit and Risk Committee dated 11 April 2025 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 12.1 [Strategic Risk and Internal Audit Update] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (i) of the Act.

Carried

There were no members of the public present. Members of Corporation staff not directly involved in Item 12.1 left the Colonel Light Room at 10.37am.

12 Confidential Item

12.1 Strategic Risk and Internal Audit Update [S90(3) (i)]

The meeting re-opened to the public at 10.40 am.

Confidentiality Order

Item 12.1 – Strategic Risk and Internal Audit Update

Resolution & Confidentiality Order

THAT THE AUDIT AND RISK COMMITTEE

1. Notes the report, which will be provided to the next meeting of the Council as part of the confidential report of the Audit and Risk Committee.
2. In accordance with Section 91 (7) & (9) of the *Local Government Act 1999* (SA) and on the grounds that Item 12.1 [Strategic Risk and Internal Audit Update] listed on the Agenda for the meeting of the Audit and Risk Committee held on 11 April 2025 was received, discussed and considered in confidence pursuant to Section 90 (3) (i) of the *Local Government Act 1999* (SA) this meeting of the Audit and Risk Committee, do order that:
 - 2.1. The resolution become public information and included in the Minutes of this meeting.
 - 2.2. The report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 December 2031.
 - 2.3. The confidentiality of this matter be reviewed in December 2025.
 - 2.4. The Chief Executive Officer or delegate be delegated authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

Closure

The meeting closed at 10.40 am

Nicolle Rantanen Reynolds
Presiding Member
Audit and Risk Committee

Documents Attached:

Nil