



# COUNCIL MINUTES

for the meeting

Tuesday, 23 July 2024

in the Council Chamber, Adelaide Town Hall

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Present – The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith (Presiding)

Deputy Lord Mayor – Councillor Snape

Councillors Abrahamzadeh, Couros, Davis, Elliott, Giles, Hou, Li, Martin, Noon and Dr Siebentritt

## **1 Acknowledgement of Country**

At the opening of the Council meeting, the Lord Mayor stated:

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

## **2 Acknowledgement of Colonel William Light**

The Lord Mayor stated:

‘The Council acknowledges the vision of Colonel William Light in determining the site for Adelaide and the design of the City with its six squares and surrounding belt of continuous Park Lands which is recognised on the National Heritage List as one of the greatest examples of Australia’s planning heritage.’

## **3 Prayer**

The Lord Mayor stated:

‘We pray for wisdom, courage, empathy, understanding and guidance in the decisions that we make, whilst seeking and respecting the opinions of others.’

## **4 Pledge**

The Lord Mayor stated:

‘May we in this meeting speak honestly, listen attentively, think clearly and decide wisely for the good governance of the City of Adelaide and the wellbeing of those we serve.’

## **5 Memorial Silence**

The Lord Mayor asked all present stand in silence in memory of those who gave their lives in defence of their Country, at sea, on land and in the air.

## **6 Apologies and Leave of Absence**

Nil

## **7 Confirmation of Minutes - 9/7/2024 &16/7/2024**

Moved by Councillor Martin,  
Seconded by Councillor Davis -

That the Minutes of the meeting of the Council held on 9 July 2024 and the Minutes of the Special meeting of the Council held on 16 July 2024, be taken as read and be confirmed as an accurate record of proceedings.

Carried

## **8 Declaration of Conflict of Interest**

Nil

**9 Deputations**

Nil

**10 Petitions**

Nil

**11 Recommendations of the City Finance and Governance Committee - 16 July 2024**

Moved by Councillor Davis,  
Seconded by Councillor Siebentritt -

**11.1 Recommendation 1- Item 7.1 - AEDA Review Implementation Plan Update Report**THAT COUNCIL:

1. Notes the progress made to date on the AEDA Review Implementation Plan as outlined in Attachment A to Item 7.1 on the Agenda for the meeting of the City Finance and Governance Committee held on 16 July 2024.

**11.2 Recommendation 2 - Item 7.2 - Night Time Entertainment Economy**THAT COUNCIL:

1. Notes the priorities and actions identified within the draft Economic Development Strategy, as per Attachment A to Item 7.2 on the Agenda for the meeting of the City Finance and Governance Committee held on 16 July 2024, that support the night time economy sector.
2. Notes that Administration will continue to engage with interested night time economy stakeholders on potential partnerships for activation in 2024/25 through Place Coordinators, the City Activation Program, road closures/small event opportunities in precincts and increased engagement.
3. Authorises the Lord Mayor, as Council's representative, to make representations to:
  - 3.1. The State Government and to the Insurance Council of Australia to develop options to make insurance premiums more accessible for night time entertainment venues, including bars, pubs, live music venues and nightclubs.
  - 3.2. The State Government to seek a targeted review of shop trading hours to enable extended late night trading in the Central Shopping District for specified periods aligned to special events, specific marketing programs and seasonal changes.
  - 3.3. The State Government for funding, at an estimated cost of \$100,000 per annum, to extend Project Night Light.
  - 3.4. The State Government for funding to support Renew Adelaide in its activation of vacant premises.
4. Authorises the development of a robust and costed arts and culture strategy to elevate and activate arts and culture in conjunction with precinct and event activations.
5. Notes that Administration will continue to partner with State Government to deliver and leverage events and marketing programs that bring people into the City and who then stay on to attend night time economy venues.
6. Notes that Administration will continue to work with property owners and developers to consider opportunities for street activation and infrastructure to support night time activities and venues such as with the Hindley Street Revitalisation upgrade.
7. Notes the Experience Adelaide Visitor Centre project and its associated mobile visitor experience.

Amendment –

Moved by Councillor Giles,  
Seconded by Councillor Couros –

That an additional part is included at part 4 stating:

4. Requests Administration to conduct a review of Council Regulations and by laws to investigate if they

create a barrier to providing live music in venues.

Discussion ensued

The amendment was then put and carried

The motion was then put and carried

## 12 Recommendations of the Infrastructure and Public Works Committee - 16 July 2024

Moved by Councillor Noon,  
Seconded by Councillor Siebentritt -

### 12.1 Recommendation 1 - Item 7.1 - Capital Works Monthly Project Update - June 2024

#### THAT COUNCIL

1. Notes the Capital Works Program Update for June 2024 as contained within this report and Attachment A to Item 7.1 on the Agenda for the meeting of the Infrastructure & Public Works Committee held on 16 July 2024.

### 12.2 Recommendation 2 - Item 7.2 - Reeces Lane Change of Traffic Conditions

#### THAT COUNCIL

1. Notes the results of the traffic assessment, including stakeholder consultation and on-site observations for the proposed conversion of a section of Reeces Lane to one-way.
2. Approves the partial conversion of Reeces Lane, as contained in Attachment A to item 7.2 on the Agenda for the meeting of the Infrastructure and Public Works Committee held on 16 July 2024, to one-way traffic between the Lexus car park / workshop on the O'Brien Street end and the Lexus service centre drop off / pick up close to the Sturt Street end i.e. one-way westbound to northbound. The rest of Reeces Lane will remain two-way.
3. Notes that further engineering design and cost consideration will be undertaken in the 2024/25 financial year in conjunction with the Sturt Street / West Terrace intersection design, to improve the road gradient of Reeces Lane to reduce the risk of damage to vehicles while improving the line of sight to footpath users at the Sturt Street section.
4. Notes that the Lexus dealership in support of the road change has requested a "KEEP CLEAR" road markings on Sturt Street opposite Reeces Lane to ensure that vehicles exiting the facility are able to turn right from Reeces Lane into Sturt Street with minimal delays.

Carried

## 13 Reports for Council (Chief Executive Officer's Reports)

Nil

## 14 Lord Mayor's Reports

Councillor Couros left and re-entered the Council Chamber at 6:13pm.

The Lord Mayor addressed the meeting on the following activities:

- The Council of Capital City Lord Mayors Annual General Meeting
- The launch of the Adelaide University's new logo
- Addressing the American Chamber of Commerce's Global Leadership Cohort
- Walking the Fermoy on Foot art trail

It was then -

Moved by Councillor Abrahamzadeh,  
Seconded by Councillor Martin -

That the report be received and noted.

Carried

## 15 Councillors' Reports

### 15.1 Reports from Council Members

Councillor Davis addressed the meeting on his attendance at the opening of the Meeting Place at the Royal Australian Airforce Base, Edinburgh.

Councillor Abrahamzadeh addressed the meeting on his attendance at the South Australian Institute of Architects Awards Night.

It was then -

Moved by Councillor Abrahamzadeh,  
Seconded by Deputy Lord Mayor, Councillor Snape -

#### THAT COUNCIL

1. Notes the Council Member activities and functions attended on behalf of the Lord Mayor (Attachment A to Item 15.1 on the Agenda for the meeting of the Council held on 23 July 2024).
2. Notes the summary of meeting attendance by Council Members (Attachment B to Item 15.1 on the Agenda for the meeting of the Council held on 23 July 2024).
3. Notes that reports from Council Members tabled at the meeting of the Council held on 23 July 2024 will be included in the Minutes of the meeting.

Carried

## 16 Motions on Notice

### 16.1 Councillor Abrahamzadeh - MoN - Meeting Procedures Code of Practice

Councillor Abrahamzadeh withdrew the Motion on Notice from consideration.

#### Undertaking - Review of the Code of Practice for Meeting Procedures

In response to the meeting an undertaking was given that a report on the Administration's review of the Code of Practice for Meeting Procedures will be presented to the City Finance and Governance Committee by September 2024 and the review will include consideration of 5:30pm starts.

### 16.2 Deputy Lord Mayor, Councillor Snape - MoN - Eastern Park Lands Access

Moved by Deputy Lord Mayor, Councillor Snape,  
Seconded by Councillor Davis -

That Council:

1. Notes the Eastern Park Lands are home to a number of significant major events and the importance of these major events and festivals to the City; however there is often unavoidable disruption that hosting these events can cause to residents and visitors to the city, whether as pedestrians, cyclists or motorists.
2. Notes the aspirations within the City Plan to connect and enhance access to the Adelaide Park Lands (Strategy 2 – Open space at your doorstep) and the Adelaide Park Lands Management Strategy to improve the Adelaide Park Lands Trail (Strategy 2.1) and to improve safety, universal design and connectivity within and to the Adelaide Park Lands (Strategy 2.4).
3. Request Administration prepare a report that addresses movement through and across the Eastern Park Lands, that includes concepts and addresses:
  - a. The movement of people across the Eastern Park Lands incorporating; Rundle Park / Kadlitpina (Park 13), Rymill Park / Murlawirrapurka (Park 14), King Rodney Park / Ityamaitpina (Park 15) and Victoria Park / Pakapakanthi (Park 16), with a focus on Bartels Road.
  - b. Provision of a continuous Adelaide Park Lands Trail, consistent with the intent of the City Plan and Adelaide Park Lands Management Strategy.
  - c. Options such as overpasses and/or underpasses etc of the appropriate scale to allow the required movement of visitors during festivals and events such as VAILO ADL 500, Fringe and Harvest Rock.

Discussion ensued

**17 Motions without Notice**

Nil

**18 Questions on Notice**

**18.1 Councillor Davis - QoN - Council owned Park Lands sporting or community infrastructure**

**18.2 Councillor Davis - QoN - Office of the Lord Mayor Staffing**

**18.3 Councillor Davis - QoN - Lord Mayor and Instagram**

**18.4 Councillor Davis - QoN - Meeting Numbers and Attendance**

**18.5 Councillor Davis - QoN - Council Member Allowances, Gifts and Benefits**

**18.6 Councillor Abrahimzadeh - QoN - Number of EM Training Sessions/Special Meetings and CEO Briefings**

**18.7 Councillor Martin - QoN - 88 O'Connell**

The Questions and Replies having been distributed and published prior to the meeting were taken as read.

The replies for Items 18.1 to 18.7, are attached for reference at the end of the Minutes of the meeting

**19 Questions without Notice**

Discussion ensued during which Councillor Elliott left the Council Chamber at 6:28pm.

Undertaking – Social Media Training

In response to Councillor Noon an undertaking was given to provide Council Members with social media training or provide information on Member's obligations.

Councillor Elliott re-entered the Council Chamber at 6:33pm.

Undertaking – Proposed Development for the Masonic Hall on North Terrace

In response to Councillor Martin an undertaking was given to provide Members with information in relation to the development proposed for the Masonic Hall on North Terrace, including whether partial demolition of the State Heritage building is to be progressed with Council raising no objection and, if so, clarify on what basis that Council had no objection.

Undertaking – Speaking at Council Meetings

In response to Councillor Davis an undertaking was given to provide Members with a summary of the provisions under the *Local Government Act 1999* (SA) regarding any restrictions on speaking during a Council Meeting.

**20 Exclusion of the Public**

Moved by Councillor Siebentritt,  
Seconded by Councillor Hou -

THAT COUNCIL:

1. Having taken into account the relevant consideration contained in section 90(3) (j) and (g) and section 90(2) & (7) of the *Local Government Act 1999* (SA), this meeting of the Council dated 23 July 2024 resolves that it is necessary and appropriate to act in a meeting closed to the public as the consideration of Item 21.1 [Confidential Recommendation of the City Finance and Governance Committee – 16 July 2024] listed on the Agenda in a meeting open to the public would on balance be contrary to the public interest.

Grounds and Basis

The disclosure of information in this report would breach 'Cabinet in confidence' information presented to the Capital City Committee (CCC) established under the City of Adelaide Act 1998 which has provided for a State/Capital City inter-governmental forum (the CCC) to operate and the associated duty of confidence and duty as a member of the inter-governmental forum.

Public Interest

The Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of this information would divulge information provided on a confidential basis, and would be acting contrary to the CCC operational provisions, and could undermine the CCC operations and prejudice the position of the State Government and/or Council in relation to current/future proposals prior to State Government and/or City of Adelaide evaluation and deliberation.

2. Pursuant to section 90(2) of the *Local Government Act 1999 (SA)* (the Act), this meeting of the Council dated 23 July 2024 orders that the public (with the exception of members of Corporation staff and any person permitted to remain) be excluded from this meeting to enable this meeting to receive, discuss or consider in confidence Item 21.1 [Confidential Recommendation of the City Finance and Governance Committee – 16 July 2024] listed in the Agenda, on the grounds that such item of business, contains information and matters of a kind referred to in section 90(3) (j) and (g) of the Act.

Carried

Members of the public and corporation staff not involved with item 21.1 left the Council Chamber at 6:37pm.

- 21 **Confidential Recommendation of the City Finance and Governance Committee - 16 July 2024 [S90(3) (g), (j)]**



The meeting reopened to the public at 6:38pm.

### Confidential Orders

Item 21.1 - Recommendation 1 - Item 10.1 - Capital City Committee Update

#### Resolution and Confidentiality Order

1. Notes the report on the Capital City Committee meeting held on 13 June 2024.
2. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* (SA) and because Item 21.1 [Confidential Recommendation of the City Finance and Governance Committee – 16 July 2024] listed on the Agenda for the meeting of the Council held on 23 July 2024 was received, discussed and considered in confidence pursuant to Section 90(3) (j) and (g) of the *Local Government Act 1999* (SA), this meeting of the Council orders that:
  - 2.1 The resolution becomes public information in the Minutes of the Council Meeting.
  - 2.2 The report, the discussion and any other associated information submitted to this meeting and the Minutes of this meeting in relation to the matter remain confidential and not available for public inspection until 31 January 2030.
  - 2.3 The confidentiality of the matter be reviewed in December 2024.
  - 2.4 The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

### Closure

The meeting closed at 6.38 pm

Dr Jane Lomax-Smith  
Lord Mayor

Date of confirmation:

#### Documents Attached:

- 18.1 Councillor Davis - QoN - Council owned Park Lands sporting or community infrastructure
- 18.2 Councillor Davis - QoN - Office of the Lord Mayor Staffing
- 18.3 Councillor Davis - QoN - Lord Mayor and Instagram
- 18.4 Councillor Davis - QoN - Meeting Numbers and Attendance
- 18.5 Councillor Davis - QoN - Council Member Allowances, Gifts and Benefits
- 18.6 Councillor Abrahamzadeh - QoN - Number of EM Training Sessions/Special Meetings and CEO Briefings
- 18.7 Councillor Martin - QoN - 88 O'Connell

Councillor Davis - QoN - Council owned Park Lands sporting or community infrastructure

Tuesday, 23 July 2024 Council

Council Member Councillor Henry Davis

Public

Contact Officer: Tom McCready, Director City Services

QUESTION ON NOTICE

Councillor Henry Davis will ask the following Question on Notice:

'Could Administration advise

- 1. What is the like for like asset replacement cost of all council owned sporting or community infrastructure buildings on Parklands assuming they have reached their end of life?
2. What is the ongoing maintenance cost of all council owned sporting or community infrastructure buildings on Parklands, at present?
3. What would be the ongoing maintenance cost of all council owned sporting or community infrastructure buildings on Parklands, if they were maintained to a level that would meet community expectations?'

REPLY

- 1. The like for like asset replacement cost for all community buildings located within the Park Lands under the City of Adelaide's care and control is approximately \$39.6 million.
2. Currently for City of Adelaide's Park Lands Community Buildings, the maintenance responsibilities and costs fall to the leaseholder under each building's leasing agreement. However, from time to time some operational expenditure is required on and adjacent to these buildings as part of routine lease management obligations and during the 2023/24 financial year this was approximately \$130,000.
3. Generally, under these agreements, City of Adelaide has asset renewal responsibilities for the structure and major building components when they reach the end of their useful life.
4. Currently the Administration is developing a Park Lands Community Buildings Investment Plan and associated Policy, planned to be presented to Council for consideration in September 2024. This Plan will assess existing Park Lands community buildings and provide recommendations for future co-investment priorities to achieve fit-for-purpose facilities through building consolidation, renewal and upgrade.
5. Generally, the average annual operating and maintenance costs for these types of building assets are estimated to be between 1%-2% of a building's replacement cost.

Table with 2 columns: Staff time in receiving and preparing this reply; To prepare this reply in response to the question on notice took approximately 3 hours.

Councillor Davis - QoN - Office of the Lord Mayor Staffing

Tuesday, 23 July 2024  
Council

**Council Member**  
Councillor Henry Davis

Public

**Contact Officer:**  
Anthony Spartalis, Acting Chief  
Operating Officer

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## QUESTION ON NOTICE

**Councillor Henry Davis will ask the following Question on Notice:**

‘Could Administration advise

1. What is the staffing budget for the Office of Lord Mayor?
2. How many staff positions are there in the Office of the Lord Mayor?
3. What are the job titles for each of the full time positions in the Office of the Lord Mayor?
4. Since the start of this council term:
  - a. How many people have worked, whether temporary, permanent or otherwise in the Office of the Lord Mayor;
  - b. For each of the staff positions in the Office of the Lord Mayor, how many people have worked in each position;
  - c. For each of the people who have worked in the Office of the Lord Mayor, how long has each person worked in that position;
  - d. Where a person has worked but no longer worked in the Office of the Lord Mayor, what was the reason for their departure?
5. Since the beginning of this council term, are there or have there been any other staff members of the City of Adelaide that offer support to the Lord Mayor in the function of her duties or to the Office of the Lord Mayor?  
If so:
  - a. How many staff members are there;
  - b. What is the total number of the FTEs;
  - c. What is the cost to the City of Adelaide for these FTEs?’

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## REPLY

1. The staffing budget for the Office of Lord Mayor in 2024/25 is \$892,695 (including on-costs).
2. The Office of the Lord Mayor has 6.25 FTE positions (including 0.25 FTE Administration support funded by the OLM budget, reporting to the Governance team).

3. The job titles for each of the full time positions in the Office of the Lord Mayor are:
- Civic Event Coordinator
  - Executive Advisor – Office of the Lord Mayor
  - Executive Assistant to the Lord Mayor
  - Office Manager – Office of the Lord Mayor
  - PR & Communications Advisor
  - Senior Advisor – Office of the Lord Mayor
4. Since the start of this council term 18 people have worked (temporary, permanent or otherwise) in the Office of the Lord Mayor:
- 4.1 For each of the staff positions in the Office of the Lord Mayor, the following number of people have worked in each position:
- Civic Event Coordinator – 4 including current)
  - Executive Advisor – Office of the Lord Mayor – 1
  - Executive Assistant to the Lord Mayor – 5 including current
  - Office Manager – Office of the Lord Mayor – 1
  - PR & Communications Advisor – 2 including current
  - Senior Advisor – Office of the Lord Mayor – 5 including backfill for incumbent (sick leave)
- 4.2 The people who have worked in the Office of the Lord Mayor have worked in those positions as follows:

<b>Office of the Lord Mayor staffing since November 2022</b>		
<b>Position</b>	<b>Tenure</b>	<b>Employment</b>
Executive Assistant to the Lord Mayor	1 month	Temp
Executive Assistant to the Lord Mayor	2 months	Temp
Executive Assistant to the Lord Mayor	1 month	Contract
Executive Assistant to the Lord Mayor	3 months	Contract
Executive Assistant to the Lord Mayor	9 months	<b>Contract (current)</b>
Executive Advisor OLM (pre-election appt.)	36 months	<b>Contract (current)</b>
Civic Events Coordinator (pre-election appt.)	10 months	Contract
Civic Events Coordinator	5 months	Short-term contract
Civic Events coordinator	6 months	Short-term contract
Civic Events Coordinator	5 months	<b>Contract (current)</b>
Senior Advisor OLM (pre-election appt.) (then titled Executive Manager, OLM)	2 months of current term	Contract
Senior Advisor OLM (then titled Executive Manager, OLM)	4 months	Temp
Senior Advisor OLM	4 months	Contract
Senior Advisor – OLM	4 months	<b>Contract (current)</b>
Senior Advisor	1 month	<b>Short term contract (backfill for incumbent on sick leave)</b>
PR & Communications Advisor (pre-election appt.)	1 month of current term	Contract
PR & Communications Advisor	16 months	<b>Contract (current)</b>
Office Manager – Office of the Lord Mayor	14 months	<b>Contract (current)</b>

- 4.3 People who worked but no longer work in the Office of the Lord Mayor had all resigned. “Resignation” is the only reason for leaving recorded in the HR systems, and is applied regardless whether temp or contract, or where staff may have commenced other positions either within or outside of the City of Adelaide.

5. Staff employed in the Office Lord Mayor have been identified in the table above.
- 5.1. Staff housed and funded by the OLM assist the Lord Mayor to conduct the business of Council. They work alongside other administrative staff, from the CEO down, who also conduct much of the business of Council in collaboration with the Lord Mayor and her office.
  - 5.2. As noted above the 0.25 FTE Administration support is funded by the OLM budget and reports to the Governance team.
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Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 5.5 hours.
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- END OF REPORT -

## Councillor Davis - QoN - Lord Mayor and Instagram

Tuesday, 23 July 2024  
Council

**Council Member**  
Councillor Henry Davis

Public

**Contact Officer:**  
Anthony Spartalis, Acting Chief  
Operating Officer

## QUESTION ON NOTICE

**Councillor Henry Davis will ask the following Question on Notice:**

‘Could Administration advise

1. Who owns the Instagram account with the handle lordmayoradl?
  2. Who owns the intellectual property associated with this account?
  3. Are any staff involved in the production of content for this Instagram account?
  4. Was any money spent advertising this Instagram account?
  5. Who has access to this Instagram account?
  6. Are there any other social media or other sites managed by the City of Adelaide?
  7. Annually what is the value of the staffing costs or other costs to run the Instagram account or any other of the accounts?
  8. Are council staff permitted to assist any member of the council in an election campaign?
  9. What policies are in place regarding the organisation’s use of social media?
  10. Do the Chairs of the council committees receive monetary compensation for their time?
  11. What does section 58(d) of the Local Government Act 1999 say?
  12. What does section 62(4c) of the Local Government Act 1999 say?
  13. On 4 July 2024 the Lord Mayor published a video regarding Cr Henry Davis, who created that video?
  14. How much staff time was spent recording, editing and publishing that video?
  15. Was it the Administration’s recommendation to publish this video?
  16. Did the Lord Mayor give a direction to staff to create and publish this video?’
-

## REPLY

1. The City of Adelaide owns the Instagram account with the handle lordmayoradl.
2. The City of Adelaide owns the intellectual property associated with this account.
3. The PR and Communications Advisor in the Lord Mayor's Office is involved in the production of content for this Instagram account.
4. No money was spent advertising this Instagram account, and the account has never been advertised.
5. The PR and Communications Advisor in the Office of the Lord Mayor has access to this Instagram account.
6. The other social media sites, managed by the City of Adelaide marketing and communications team, are listed below:

- City of Adelaide (Facebook, Instagram, X, YouTube, LinkedIn)
- Adelaide Town Hall (Facebook, Instagram)
- Adelaide Aquatic Centre (Facebook)
- North Adelaide Golf Course (Facebook, Instagram)
- UPark (Facebook)

Social media sites managed by other City of Adelaide program areas are:

- Adelaide City Libraries (Facebook)
- City of Adelaide Community Centres (Facebook)
- AEDA (Facebook, Instagram, LinkedIn, X)
- Adelaide Central Market Authority (Facebook, Instagram, LinkedIn)

7. On average the Instagram account lordmayoradl takes about 3 hours per week of staff time or around \$200 per week including on-costs. An assessment of the cost to run the whole suite of City of Adelaide social media platforms would be a complex exercise, which would take some time to estimate. However as an illustration, approximately 1 FTE (about \$100k including on costs annually) is dedicated to supporting City of Adelaide social media sites managed by the Marketing and Communications team.
8. Members of staff are only permitted to assist and support Council Members in the performance of their duties, at the direction of the Chief Executive Officer. Further, no employee of the City of Adelaide is permitted to participate in an election campaign for any member of the Council nor any prospective candidate. In accordance with section 91A of the *Local Government (Elections) Act 1999*, Council must adopt a caretaker policy governing the conduct of the council and its employees during the election period for a general election. As part of the Caretaker Policy, Council is committed to ensure that Council resources are not diverted for, or influenced by, electoral purposes or used to improperly advantage candidates in the elections. The use of council resources for the advantage of a particular candidate or group of candidates during an election period is prohibited. Staff may continue to assist Council Members in their performance of their ordinary duties.
9. The Administration's use of social media is governed by the City of Adelaide Social Media Operating Guideline (30 June 2021). Council Members' use of social media is guided by the Council Member Behavioural Support Policy (24 October 2023).
10. Chairs of the Council Committees are remunerated according to the prescription of the Remuneration Tribunal of SA which sets the allowances Council Members may receive. The annual allowance for a councillor (other than the Deputy Lord Mayor) who is the presiding member of a prescribed committee or more than one prescribed committees established by the Adelaide City Council will be equal to one and a quarter (1.25) times the annual allowance for councillors. For the purpose of this clause, the level of allowance is payable at a maximum of 1.25 times only and does not multiply for each of the qualifying criteria.
11. Section 58(1)(d) of the *Local Government Act 1999* states "to support council members' understanding of the separation of responsibilities between elected representatives and employees of the council".
12. Section 62 (4c) of the *Local Government Act 1999* states "A member of a council must not direct or seek to influence an employee of the council in the exercise or performance of a power or function delegated to or performed by the employee."
13. The PR and Communications Advisor in the Office of the Lord Mayor created the video the Lord Mayor published on 4 July 2024 regarding Cr Henry Davis.
14. Staff spent 20 minutes recording, editing and publishing that video.

- 15. The Senior Advisor in the Office of the Lord Mayor recommended that a social media post for the purpose of public information was appropriate to clarify an assertion that a chair of a committee of the City of Adelaide was paid \$1,500 for a meeting.
- 16. Further to the answer to question 15, the Lord Mayor agreed that the video could be posted on Instagram on the advice of her Senior Advisor.

Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 3 hours.
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- END OF REPORT -



## Councillor Davis - QoN - Meeting Numbers and Attendance

Tuesday, 23 July 2024  
Council

**Council Member**  
Councillor Henry Davis

Public

**Contact Officer:**  
Anthony Spartalis, Acting Chief  
Operating Officer

## QUESTION ON NOTICE

**Councillor Henry Davis will ask the following Question on Notice:**

‘Could the Administration advise:

1. The number of CEO Briefings, Core Committee Meetings and Council meetings from the start of this Council term to present and;
2. The Elected Members who did not attend such meetings?’

## REPLY

1. Between 24 November 2022 and 16 July 2024, the following number of Chief Executive Officer (CEO) Briefings, Core Committee Meetings (Committees where all Council Members are appointed) and Council Meetings, including any special meetings, were held:
  - 1.1. CEO Briefings: 52
  - 1.2. Core Committee Meetings: 83
  - 1.3. Council Meetings: 42
2. CEO Briefings are held in accordance with section 90A of the *Local Government Act 1999* (SA) (the Act) and are not subject to the requirements under section 91(1) of the Act in relation to minute keeping. Therefore, Council Member attendance at CEO briefings is not formally recorded.
3. Attachment A sets out the attendance records as per the confirmed minutes of Core Committee Meetings and Council Meetings between 24 November 2022 and 16 July 2024.

Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 5.5 hours.
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- END OF REPORT -

**City Community Services and Culture Committee**

<b>Date</b>	<b>Apology</b>	<b>Absent</b>	<b>Leave</b>
21-Feb-23	Cr Elliott		
7-Mar-23	Cr Abrahamzadeh		
4-Apr-23	Cr Siebentritt		
2-May-23	Cr Davis		Cr Abrahamzadeh
6-Jun-23	Cr Abrahamzadeh		
4-Jul-23	Cr Davis (Deputy Chair)		Lord Mayor, Dr Jane Lomax-Smith, Cr Couros
1-Aug-23	Cr Abrahamzadeh, Cr Snape		Cr Couros
5-Sep-23 <i>Special</i>			Cr Giles
19-Sep-23	Deputy LM Cr Martin, Cr Abrahamzadeh, Cr Davis, Cr Hou		Cr Giles
3-Oct-23	Cr Li		Cr Giles
07-Nov-23	Cr Li	Cr Davis	
06-Feb-24	Cr Hou, Cr Li		Cr Martin
05-Mar-24	Deputy LM, Cr Snape, Cr Abrahamzadeh, Cr Siebentritt	Cr Davis	
02-Apr-24	Cr Couros		
07-May-24	Cr Davis		Cr Elliot, Cr Li
04-June-24	Cr Abrahamzadeh, Cr Couros, Cr Hou	Cr Davis	Cr Li
2-July-24	Cr Hou		Cr Elliott, Cr Giles

**City Planning, Development and Business Affairs Committee**

<b>Date</b>	<b>Apology</b>	<b>Absent</b>	<b>Leave</b>
7-Feb-23	Cr Abrahamzadeh		Deputy Lord Mayor – Cr Martin
7-Mar-23	Cr Abrahamzadeh, Cr Siebentritt		
4-Apr-23	Cr Davis		
2-May-23	Cr Abrahamzadeh, Cr Hou		Cr Abrahamzadeh
6-Jun-23	Cr Abrahamzadeh, Cr Davis		
4-Jul-23	Cr Abrahamzadeh, Cr Snape		Lord Mayor, Dr Jane Lomax-Smith, Cr Couros
1-Aug-23			Cr Couros
5-Sep-23			Cr Giles
21-Sep-23 <i>Special</i>	Adjourned Meeting		
26-Sep-23 <i>Special</i>	Cr Li		Cr Giles
3-Oct-23	Cr Abrahamzadeh		Cr Giles
07-Nov-23	Cr Li	Cr Davis	
05-Dec-23 <i>Special</i>	Cr Hou, Cr Li	Cr Davis	

<b>Date</b>	<b>Apology</b>	<b>Absent</b>	<b>Leave</b>
06-Feb-24	Cr Hou, Cr Li		Cr Martin
05-Mar-24	Deputy LM, Cr Snape, Cr Abrahamzadeh, Cr Giles, Cr Siebentritt	Cr Davis	
19-Mar-24 <i>Special</i>			
21-Mar-24 <i>Special</i>	Cr Abrahamzadeh, Cr Noon		
02-Apr-24	Cr Abrahamzadeh, Cr Couros	Cr Davis	
07-May-24	Cr Davis, Cr Giles		Cr Elliott, Cr Li
04-June-24	Cr Abrahamzadeh, Cr Couros, Cr Hou	Cr Davis	Cr Li
2-July-24	Cr Hou		Cr Elliott, Cr Giles

### City Finance and Governance Committee

<b>Date</b>	<b>Apology</b>	<b>Absent</b>	<b>Leave</b>
7-Feb-23			Deputy Lord Mayor – Cr Martin
21-Mar-23	Cr Davis		Cr Elliott, Cr Snape
18-Apr-23	Cr Hou		
16-May-23			
18-May-23 <i>Special</i>	Cr Abrahamzadeh		
23-May-23 <i>Special</i>	Cr Abrahamzadeh, Cr Couros, Cr Li (Deputy Chair)		
20-Jun-23	Cr Li (Deputy Chair)		Cr Couros
27-Jun-23 <i>Special</i>	Cr Abrahamzadeh Cr Elliott Cr Li (Deputy Chair)		Cr Couros
18-Jul-23	Meeting Cancelled		
25-Jul-23	Cr Hou, Cr Li		Cr Couros
15-Aug-23	Cr Elliott		
5-Sep-23 <i>Special</i>			Cr Giles
19-Sep-23	Cr Hou		Cr Giles
17-Oct-23	Cr Abrahamzadeh, Cr Li		Cr Giles
21-Nov-23	Cr Abrahamzadeh, Cr Li		Cr Noon
05-Dec-23	Cr Hou, Cr Li		
20-Feb-24	Cr Abrahamzadeh	Cr Davis	
07-Mar-24 <i>Special</i>	Deputy LM, Cr Snape, Cr Abrahamzadeh, Cr Hou	Cr Davis	
19-Mar-24			
21-Mar-24 <i>Special</i>	Cr Abrahamzadeh, Cr Noon, Cr Li		

Date	Apology	Absent	Leave
16-Apr-24	Cr Li		
21-May-24	Cr Martin		Cr Giles, Cr Li
28-May-24 <i>Special</i>	Cr Giles, Cr Li, Cr Abrahamzadeh		
4-June-24 <i>Special</i>	Cr Couros	Cr Davis	Cr Li
18-June-24	Deputy LM, Cr Snape, Cr Abrahamzadeh		
16-July-24			Cr Siebentritt, Cr Elliott

### Infrastructure and Public Works Committee

Date	Apology	Absent	Leave
21-Feb-23			
21-Mar-23	Meeting Cancelled		
18-Apr-23	Cr Hou		
16-May-23	Cr Abrahamzadeh, Cr Davis		
20-Jun-23	Cr Li		Cr Couros
18-Jul-23	Meeting Cancelled		
25-Jul-23	Cr Li, Cr Hou		Cr Couros
15-Aug-23	Cr Abrahamzadeh, Cr Elliott		
19-Sep-23	Cr Hou		Cr Giles
17-Oct-23	Cr Abrahamzadeh, Cr Li		Cr Giles
21-Nov-23	Cr Abrahamzadeh, Cr Li		Cr Noon
05-Dec-23 <i>Special</i>	Cr Hou, Cr Li		
20-Feb-24	Cr Abrahamzadeh, Cr Couros	Cr Davis	
19-Mar-24	Cr Abrahamzadeh		
16-Apr-24	Cr Abrahamzadeh, Cr Li		
21-May-24	Cr Abrahamzadeh, Cr Martin	Cr Davis	Cr Giles, Cr Li
18-June-24	Deputy LM, Cr Snape, Cr Abrahamzadeh		
16-July-24			Cr Siebentritt, Cr Elliott

### Council Meetings

Date	Apology	Absent	Leave
29-Nov-22	Cr Abrahamzadeh		
13-Dec-22			
17-Jan-23 <i>Special</i>	Cr Elliott, Cr Hou		
31-Jan-23			
14-Feb-23	Deputy Lord Mayor, Cr Martin		

<b>Date</b>	<b>Apology</b>	<b>Absent</b>	<b>Leave</b>
28-Feb-23			
14-Mar-23			Cr Snape
28-Mar-23	Cr Davis		N/A
11-Apr-23			
26-Apr-23	Deputy Lord Mayor, Cr Martin		
9-May-23			
23-May-23	Cr Li		
13-Jun-23	Cr Couros, Cr Elliott		
27-Jun-23			Cr Couros
6-Jul-23 <i>Special</i>	Cr Abrahamzadeh, Cr Siebentritt, Cr Elliott		Lord Mayor, Dr Jane Lomax-Smith, Cr Couros
11-Jul-23	Cr Hou		Lord Mayor, Dr Jane Lomax-Smith, Cr Couros
25-Jul-23	Cr Hou, Cr Li		Cr Couros
31-Jul-23 <i>Special</i>	Cr Giles, Cr Siebentritt		Cr Couros
8-Aug-23			
22-Aug-23			
12-Sep-23	Cr Davis, Cr Li		Cr Giles
18-Sep-23	Cr Li		Cr Giles
26-Sep-23			Cr Giles
10-Oct-23	Cr Giles		Cr Abrahamzadeh, Cr Siebentritt
24-Oct-23			
31-Oct-23 <i>Special</i>			
14-Nov-23	Cr Davis, Cr Snape		Deputy LM, Cr Martin
16-Nov-23 <i>Special</i>	Cr Abrahamzadeh, Cr Hou, Cr Snape		Deputy LM, Cr Martin
28-Nov-23			
12-Dec-23			
30-Jan-24	Cr Li	Cr Davis	Cr Martin
13-Feb-24	Cr Hou, Cr Li		
27-Feb-24			
12-Mar-24			Cr Davis
26-Mar-24	Cr Li		
09-Apr-24			
23-Apr-24			Cr Li
14-May-24	Cr Martin, Cr Siebentritt		
28-May-24			Cr Giles, Cr Li
11-June-24			

<b>Date</b>	<b>Apology</b>	<b>Absent</b>	<b>Leave</b>
17-June-24 <i>Special</i>	Deputy LM, Cr Snape, Cr Abrahamzadeh	Cr Hou, Cr Davis	
25-June-24	Cr Davis		
9-July-24			Cr Elliott
16-July-24 <i>Special</i>	Cr Abrahamzadeh		Cr Siebentritt, Cr Elliott

Councillor Davis - QoN - Council Member Allowances, Gifts and Benefits

Tuesday, 23 July 2024 Council

Council Member Councillor Henry Davis

Public

Contact Officer: Anthony Spartalis, Acting Chief Operating Officer

QUESTION ON NOTICE

Councillor Henry Davis will ask the following Question on Notice:

'Could Administration advise

- 1. List the total value in respect of each Elected Member including the Lord Mayor of the following items for the period covering 1 July 2023 to 9 July 2024: a. Their annual allowance/salary/income; b. Payments to chair council committees; c. Payments in connection with any council function or duty ie attendance at a subcommittee or other board which is in connection with the City; d. The value of all gifts received - excluding gifts received on behalf of the City where the City retains possession of the gift; e. The value of all events attended where the EM attended in their capacity as a Councillor which was paid for by the City or given free by the event organiser or otherwise; f. All travel expenses claimed by the EM or paid for by the City; g. All donations received and declared by the elected member in connection with their duties as an EM; Excluding benefits that were received by the Lord Mayor for her social media accounts or work performed by staff which supported her in her role as Lord Mayor?'

REPLY

- 1. The annual allowances for Council Members are set out by the Remuneration Tribunal under section 76 of the Local Government Act 1999 (SA)(the Act).
2. The information provided in this reply is for F/Y 2023/24. Some information for the new financial year (period 1 July 2024 to 9 July 2024) has not yet been processed and has therefore not been provided.
3. A summary of the Annual Allowance payments to Council Member for the period 1 July 2023 to 30 June 2024 is below:

Table with 3 columns: Council Member, Position, Amount. Row 1: Dr Jane Lomax-Smith, Lord Mayor, \$203,201.26

Cr Snape	Deputy Lord Mayor 2024	\$37,365.21
Cr Abrahamzadeh		\$29,768.91
Cr Couros		\$29,768.91
Cr Davis		\$29,768.91
Cr Elliott		\$29,768.91
Cr Giles		\$29,768.91
Cr Hou		\$29,768.91
Cr Li		\$26,510.66*
Cr Martin	Deputy Lord Mayor 2023	\$37,059.64
Cr Noon		\$29,768.91
Cr Siebentritt		\$29,768.91

\*An administrative error resulted in an overpayment during 2022/23, adjusted in 2023/24.

4. A summary of payments to Council Members elected as Committee Chairs for the period of 1 July 2023 to 30 June 2024 is below. These amounts factor in periods of leave taken.

Council Member	Committee	Dates of Payment	Amount
Cr Couros	IPW	01-07-23 – 30-01-2024	\$4,277.13
Cr Elliott	IPW	01-04-24 – Present	\$3,165.10
Cr Giles	CCSC	01-07-23 – Present	\$7,442.23
Cr Noon	CPDBA	01-07-23 – Present	\$7,442.23
Cr Siebentritt	CFG	01-07-23 – Present	\$10,720.21*

\*An administrative error resulted in an underpayment during 2022/23, adjusted in 2023/24.

5. A summary of payments made to Council Members for representing Council on boards in connection with the City of Adelaide for the period 1 July 2023 to 30 June 2024 is below:

Council Member	Board	Amount
LM Dr Jane Lomax-Smith	AEDA Board Sitting Fees	\$8,550.00
LM Dr Jane Lomax-Smith	Kadaltilla / Adelaide Park Lands Authority Sitting Fees	\$4,548.72
Cr Carmel Noon	ACMA Board Sitting Fees	\$15,450.00
DLM Cr Snape	Kadaltilla / Adelaide Park Lands Authority Board Sitting Fees	\$5,616.72
DLM Cr Snape	Council Assessment Panel Sitting Fees	\$4,400.00
Cr Davis	Kadaltilla / Adelaide Park Lands Authority Board Sitting Fees (proxy)	\$342.06

6. Under section 72A(2) of the Act, Council Members are required to declare any gifts or benefits received in their capacity as a Council Member, including hospitality, if the value is \$50 or more.
7. Under section 72A(4) of the Act, the Chief Executive Officer (or delegate) must maintain a register of gifts and benefits. The register is published quarterly and is available on the City of Adelaide website.
8. A summary of the value of any gifts (excluding events) declared by Council Members for the period of 1 July 2023 to 30 June 2024 is below:

Council Member	Amount
LM Dr Jane Lomax-Smith	\$2,578.90
DLM Cr Snape	\$115.00
Cr Abrahamzadeh	\$115.00
Cr Couros	\$115.00



Cr Davis	\$115.00
Cr Elliott	\$115.00
Cr Giles	\$115.00
Cr Hou	\$115.00
Cr Li	\$115.00
Cr Martin (DLM 2023)	\$115.00
Cr Noon	\$115.00
Cr Siebentritt	\$160.00
All Councillors	\$0.00

9. A summary of the value of any events attended by Council Members in their capacity as a Council Member, be that funded in whole or part by the City of Adelaide and its subsidiaries or where tickets to an event have been gifted by external parties, for the period of 1 July 2023 to 30 June 2024 is below:

Council Member	Amount
LM Dr Jane Lomax-Smith	\$20,272.75
DLM Cr Snape	\$9,293.42
Cr Abrahamzadeh	\$8,728.00
Cr Couros	\$15,639.42
Cr Davis	\$2,621.00
Cr Elliott	\$2,494.00
Cr Giles	\$5,003.42
Cr Hou	\$0.00
Cr Li	\$1,505.36
Cr Martin (DLM 2023)	\$14,620.12
Cr Noon	\$8,436.00
Cr Siebentritt	\$1,710.00

10. A summary of the value of any local travel expenses incurred by Council Members, including reimbursements and cab charges allowable under the Council Member Allowances and Benefits Policy for the period of 1 July 2023 to 30 June 2024 is below:

Council Member	Amount
LM Dr Jane Lomax-Smith	\$5,469.16
DLM Cr Snape	\$0.00
Cr Abrahamzadeh	\$13.55
Cr Couros	\$0.00
Cr Davis	\$0.00
Cr Elliott	\$42.90
Cr Giles	\$29.82
Cr Hou	\$0.00
Cr Li	\$90.98
Cr Martin (DLM 2023)	\$177.63
Cr Noon	\$235.86
Cr Siebentritt	\$0.00

11. A summary of any interstate or international travel expenses incurred by Council Members for the period of 1 July 2023 to 30 June 2024 is below:

Council Member	Reason	Amount
LM Dr Jane Lomax-Smith	Airfares CCCLM Meeting	\$808.70
LM Dr Jane Lomax-Smith	Accommodation CCCLM Meeting	\$380.64
LM Dr Jane Lomax-Smith	Asia Pacific Summit and Mayors Forum	\$1,560.00
Cr Giles	Flights - ALGA National Conference	\$623.48
Cr Giles	Registration ALGA National Conference	\$1,140.77

12. No donations have been declared by Council Members for the period 1 July 2023 to 30 June 2024.

Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 5.5 hours.
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- END OF REPORT -

Councillor Abrahamzadeh - QoN -  
Number of EM Training  
Sessions/Special Meetings and CEO  
Briefings

Tuesday, 23 July 2024  
Council

Council Member  
Councillor Arman Abrahamzadeh

Public

Contact Officer:  
Anthony Spartalis, Acting Chief  
Operating Officer

QUESTION ON NOTICE

Councillor Arman Abrahamzadeh will ask the following Question on Notice:

‘Could Administration advise:

Since the beginning of this term of Council, how many CEO Briefings, workshops, Elected Member training sessions and Special Committee meetings have been held to date and how many of them were held before 5:30pm?’

REPLY

1. Between 24 November 2022 and 23 July 2024, the following number of Chief Executive Officer (CEO) Briefings, Special Committee Meetings and Council Member training sessions (excluding training specific to the Lord Mayor and Deputy Lord Mayor) were held:
  - 1.1. CEO Briefings: 52
  - 1.2. Special Committee Meetings: 16
  - 1.3. Council Member Training: 8
2. Between 24 November 2022 and 23 July 2024, the following number of CEO Briefings, Special Committee Meetings and Council Member training sessions (excluding training specific to the Lord Mayor and Deputy Lord Mayor) were held prior to 5:30pm:
  - 2.1. CEO Briefings: 42
  - 2.2. Special Committee Meetings: 7
  - 2.3. Council Member Training: 8

Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 4.5 hours.
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- END OF REPORT -

Councillor Martin - QoN - 88 O'Connell

Tuesday, 23 July 2024  
Council

**Council Member**  
Councillor Phillip Martin

Public

**Contact Officer:**  
Tom McCready, Director City  
Services

## QUESTION ON NOTICE

**Councillor Phillip Martin will ask the following Question on Notice:**

'Could the Administration advise?

1. What was the purchase price agreed to be paid by the developer for the aggregated site known as 88 O'Connell and the amount of State Government assistance to make the purchase
2. What was the price paid by the City of Adelaide and the date on which it was paid to the Markris Group for the aggregated site known as 88 O'Connell
3. What have been the City of Adelaide's costs so far in relation to the sale including, all known holdings costs, costs of feasibility studies, steering committees, prudential reports, design reviews legal and other costs
4. What are and the amount of the City of Adelaide's likely remaining costs in relation to the sale including, holding costs legal and other costs
5. What have been the interest costs to the City of Adelaide associated with the purchase and, where no interest has been paid, what have been the estimated cumulative interest income that could have been earned by the City of Adelaide on the capital or alternatively lost opportunity costs
6. What does the administration estimate the City of Adelaide's total costs will be at the conclusion of the project
7. How long before the developer makes the final payment to the city of Adelaide for the site and how much will that be?'

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## REPLY

1. The Total Payment Amount to be paid by the developer as outlined within the Land Facilitation Agreement (LFA) is \$25.5 million plus GST. Separately, as part of the land acquisition process in 2017, the State Government provided a grant of \$10 million to Council to support the acquisition and development of the LeCornu Site, which has been received.
2. The contract price for the land was \$34.0 million plus GST and settlement took place on 13 February 2018.
3. The total cost borne by Council to date in relation to the sale/disposal process is approximately \$1.05 million and includes the following activities:

- 3.1. Community engagement.
- 3.2. Development modelling and feasibility analysis.
- 3.3. Three stage Expression of Interest (EOI) process.
- 3.4. Establishment of a Project Reference Group.
- 3.5. Governance reporting requirements.
- 3.6. Legal advice throughout the two-stage negotiation process.
4. The 2024/25 Business Plan and Budget provides funding to the value of \$80,000 to enable Council to fulfil remaining obligations required pursuant to the Land Facilitation Agreement (LFA). As the City of Adelaide remains the landowner until the development is completed, the funding is necessary to support legal and conveyancing activities throughout the settlement process which is anticipated to take place in mid-2025.
5. Council's Treasury Policy sets out a holistic approach to cash management, whereby bank account balances are kept at a level no greater than is required to meet immediate working capital requirements. A separate facility was not taken out for the purchase of the site. Notional interest expense paid and interest revenue foregone is estimated at \$3.672 million. This calculation is based on the final settlement payment received in June 2025 as per the LFA.
6. The estimated net total cost to the City of Adelaide at the conclusion of the project is \$2.25 million. In addition to above mentioned sale costs, this includes holdings costs, due diligence costs (legal, environmental, architectural, development modelling etc) associated with the land acquisition, beautification of the site upon settlement including the construction of temporary a car park and all events and activation undertaken throughout financial years 2017/18, 2018/19 and 2019/2020.
7. The final payment of \$18.5 million is a function of the settlement process and will take place in accordance with the Distribution Waterfall as outlined in the LFA. This is anticipated in mid-2025.

Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 5.5 hours.
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- END OF REPORT -