

Updated Kerbside Waste Management Services Operating Guidelines

Strategic Alignment – Our Environment

Public

Tuesday, 7 May 2024

City Planning, Development and Business Affairs Committee

Program Contact:

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Approving Officer:

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EXECUTIVE SUMMARY

This report is as a result of Agenda Item 7.3 Draft Guidelines for Kerbside Waste Management Services of the City Planning, Development and Business Affairs Committee (CPDBA) held on 5 March 2024, which was deferred to a future CPDBA Meeting ([Link 1](#)). In response to feedback received in this meeting, an update to the Operating Guidelines has been completed for operational purposes only.

No change to current service levels or budget is proposed as part of the updated Operating Guideline.

As there is no change to service levels, public consultation on the updated documents is not required.

The updated Operating Guideline updates key performance indicators to be consistent with the City of Adelaide Strategic Plan 2024-2028 and the draft Integrated Climate Strategy ([Link 2](#)).

The updated Operating Guideline will supersede the existing Operating Guideline for Waste and Recycling Services ([Link 3](#)) which was approved by the Executive Leadership Group on 30 July 2014.

There are no implications for the 2024/25 annual business plan and budget deliberations arising from this report.

The Development Information Guide has been prepared as an external document that sets out the City of Adelaide's kerbside waste service and eligibility for multi-unit dwelling developments. This document supersedes the Design Guide for Residential Recycling dated 15 May 2013 ([Link 4](#)).

The purpose of this report is to present for noting:

- Updated Operating Guideline for Kerbside Waste Management Services (Operating Guideline) (**Attachment A**).
- Development Information Guide - Waste and Resource Recovery for Multi-unit Dwellings (**Attachment B**).

RECOMMENDATION

The following recommendation will be presented to Council on 14 May 2024 for consideration

THAT THE CITY PLANNING, DEVELOPMENT AND BUSINESS AFFAIRS COMMITTEE RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the updated Operating Guideline for Kerbside Waste Management Services (Operating Guideline) contained in Attachment A to Item 7.5 on the Agenda of the City Planning Development and Business Affairs Committee on 7 May 2024.
2. Notes the updated Operating Guideline for Kerbside Waste Management Services (Operating Guideline) contained in Attachment A to Item 7.5 on the Agenda of the City Planning Development and Business Affairs Committee on 7 May 2024 supersedes the existing Operating Guideline for Waste and Recycling Services approved by the Executive Leadership Group on 30 July 2014.

3. Notes the Development Information Guide – Waste and Resource Recovery for Multi-unit Dwellings contained in Attachment B to Item 7.5 on the Agenda of the City Planning Development and Business Affairs Committee on 7 May 2024.
 4. Notes the Development Information Guide – Waste and Resource Recovery for Multi-unit Dwellings contained in Attachment B to Item 7.5 on the Agenda of the City Planning Development and Business Affairs Committee on 7 May 2024 supersedes the Design Guide for Residential Recycling dated 15 May 2013.
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	<p>Strategic Alignment – Our Environment</p> <p>Target: Increase diversion from landfill for residential kerbside waste from 50% (2020) to 80% by 2030.</p> <p>Action: Provide progressive waste management and resource recovery services.</p> <p>Action: Partner with the community to divert more waste from landfill.</p>
Policy	<p>The draft Integrated Climate Strategy will replace the City of Adelaide’s Waste and Recycling Services Policy dated 22 July 2014 and Resource Recovery Strategy and Action Plan (Organics, Recycling and Waste) 2020-2028.</p> <p>The Operating Guideline for Kerbside Waste Management Services replaces the existing Operating Guideline for Waste and Recycling Services approved by the Executive Leadership Group on 30 July 2014 (Link 3).</p> <p>The Development Information Guide – Waste and Resource Recovery for Multi-unit Dwellings replaces the Guideline – Design Guide for Residential Recycling dated 15 May 2013 (Link 4).</p>
Consultation	No changes to service levels have been proposed as part of the updated Operating Guideline. As there is no change to service levels, public consultation on the updated documents is not required.
Resource	The review of the guideline has been completed within existing resources and budget allocations. Implementation of any service changes are subject to future budget considerations.
Risk / Legal / Legislative	Kerbside waste collection is undertaken in accordance with the <i>Local Government Act 1999 (SA)</i> and the <i>South Australia Environment Protection (Waste to Resources) Policy 2010 (SA)</i> .
Opportunities	The updated guideline clarifies Council waste services for community groups.
23/24 Budget Allocation	The review of the policy suite and guidelines was funded by the three-year city-wide strategic waste budget which concludes in 2023/24.
Proposed 24/25 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	The draft guidelines have a four-yearly review schedule.
23/24 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

DISCUSSION

Background

1. The purpose of this report is to present for noting:
 - 1.1. Updated Operating Guideline for Kerbside Waste Management Services (Operating Guideline) (**Attachment A**), which will supersede the existing Operating Guideline for Waste and Recycling Services ([Link 3](#)) approved by the Executive Leadership Group on 30 July 2014.
 - 1.2. Development Information Guide - Waste and Resource Recovery for Multi-unit Dwellings (**Attachment B**), which will supersede the Design Guide for Residential Recycling dated 15 May 2013 ([Link 4](#)).
2. This report is as a result of Agenda Item 7.3 Draft Guidelines for Kerbside Waste Management Services of the City Planning, Development and Business Affairs Committee (CPDBA) held on 5 March 2024 which was deferred to a future CPDBA Meeting ([Link 1](#)).

Review Process and Outcomes

3. The review of the Operating Guideline was informed by feedback provided by the City Planning, Development and Business Affairs Committee in a workshop held on 6 June 2023 ([Link 5](#)).
4. Research and interstate benchmarking with other capital city council policies and service provision was undertaken with the support of external consultancy, Aurecon.
5. Cross-organisation engagement occurred throughout the process including:
 - 5.1. City Operations
 - 5.2. Regulatory Services
 - 5.3. Strategy and Insights.
6. Key changes to the Operating Guideline include:
 - 6.1. Simplified and contemporised language
 - 6.2. Clarification of groups eligible for service provision
 - 6.3. Recognition of community groups as a user group which formalises existing red waste bin service provision to some community groups.
 - 6.4. Updated key performance indicators for kerbside waste services that align with the Strategic Plan 2024-28 and draft Integrated Climate Strategy 2030, as follows:
 - 6.4.1. Divert 85% of residential kerbside collected waste from landfill
 - 6.4.2. Food waste in landfill is below 5% by weight
 - 6.4.3. Reduce waste generation by 15% per capita
 - 6.4.4. Reduce contamination to below 10% in kerbside collected yellow co-mingled recycling.
7. The Operating Guideline relates to Council's kerbside waste management services only. Public place waste collection is not addressed in the guideline.
8. No changes to existing service levels or budgets are proposed as part of the updated Operating Guideline. Any future service level changes and budget will be presented separately to Council.
9. The current kerbside waste collection contract with Cleanaway Pty Ltd is scheduled to expire on 30 June 2027, which may drive more substantive changes to the Guidelines in future.
10. The draft Development Information Guide has been developed to set out the City of Adelaide's kerbside waste service and eligibility for multi-unit dwelling developments.

Next Steps

11. Following the Council meeting on 14 May 2024, the corporate policy register will be updated with the updated Operating Guideline and Development Information Guide.
 12. As there is no change to service provision, public consultation on the updated documents is not required.
 13. A review of By-law #5 Waste is the subject of a separate report to the CPDBA Committee on 7 May 2024.
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DATA AND SUPPORTING INFORMATION

Link 1 – [Report Item, City Planning Development and Business Affairs Committee, Tuesday, 5 March 2024](#)

Link 2 – [Draft Integrated Climate Strategy 2030](#)

Link 3 – [Operating Guideline – Waste and Recycling](#)

Link 4 – [Guideline – Design Guide for Residential Recycling](#)

Link 5 – [Workshop, City Planning, Development and Business Affairs Committee, 6 June 2023](#)

ATTACHMENTS

Attachment A – Draft Operating Guidelines – Kerbside Waste Management Services

Attachment B – Development Information Guide – Waste and Resource Recovery for Multi-unit Dwellings

- END OF REPORT -