

# Audit and Risk Committee Meeting Dates

Friday, 21 February 2025

Audit and Risk Committee

Strategic Alignment - Our Corporation

**Program Contact:**

Kathryn Goldy, Acting Manager  
Governance

Public

**Approving Officer:**

Anthony Spartalis, Chief  
Operating Officer

---

## EXECUTIVE SUMMARY

This report seeks approval for the 2025/26 meeting schedule for the Audit and Risk Committee (the Committee) for the next 12 months.

.....

## RECOMMENDATION

### THAT THE AUDIT AND RISK COMMITTEE

1. Approves the following meeting schedule for the Audit and Risk Committee to be held in the Colonel Light Room, Town Hall, Adelaide:
    - 1.1. Friday 11 April 2025, starting at 9.00am;
    - 1.2. Friday 16 May 2025, starting at 9.00am;
    - 1.3. Friday 13 June 2025, starting at 9.00am;
    - 1.4. Friday 15 August 2025, starting at 9.00am;
    - 1.5. Wednesday 24 September 2025, starting at 9.00am;
    - 1.6. Friday 14 November 2025, starting at 9.00am; and
    - 1.7. Friday 13 February 2026, starting at 9.00am.
- .....

## IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	<b>Strategic Alignment – Our Corporation</b> <i>'Enable effective governance'</i>
Policy	Under the Terms of Reference and Meeting Procedures for the Audit and Risk Committee, the Committee will meet at least 6 times per year on dates and times to be determined by the Committee.
Consultation	Committee Members (including ex-officio) were consulted regarding the meeting dates being presented to the Committee.
Resource	Not as a result of this report
Risk / Legal / Legislative	Proposed meeting times are in accordance with legislative requirements. Under section 126 (5) of the <i>Local Government Act 1999</i> (SA), the Committee must meet at least once each quarter.
Opportunities	Open, transparent, and informed decision making. At the Committee meeting on 11 December 2024, the Committee approved the Terms of Reference and Meeting Procedures which introduced live streaming of Committee meetings. The Terms of Reference were subsequently approved by Council at their meeting on 28 January 2025.
24/25 Budget Allocation	Independent Members of the Committee are paid a sitting fee of \$500.00 per meeting attended. The Presiding Member receives \$600.00 per meeting and \$100.00 per meeting when requested to attend any Council or other Committee meetings.
Proposed 25/26 Budget Allocation	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
24/25 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

## DISCUSSION

1. The role of the Audit and Risk Committee (the Committee) is to provide independent assurance and advice to the Council on accounting, financial management, internal controls, risk management and governance matters.
2. In accordance with the Committee's Terms of Reference and Meeting Procedures document ([Link 1](#)) adopted by Council on 28 January 2025, the Committee will meet at least 6 times a year on dates and times determined by the Committee.
3. As per section 126 (5) of the *Local Government Act 1999* (SA) (the Act) the Committee is required to meet at least once per quarter.
4. The proposed dates will meet the requirements of the Act and the Committee's Terms of Reference.
5. The dates and times being proposed are listed below:
  - 5.1. Friday 11 April 2025, starting at 9.00am;
  - 5.2. Friday 16 May 2025, starting at 9.00am;
  - 5.3. Friday 13 June 2025, starting at 9.00am;
  - 5.4. Friday 15 August 2025, starting at 9.00am;
  - 5.5. Wednesday 24 September 2025, starting at 9.00am;
  - 5.6. Friday 14 November 2025, starting at 9.00am; and
  - 5.7. Friday 13 February 2026, starting at 9.00am.
6. Under the Committee's Terms of Reference; the Chief Operating Officer is authorised to vary the meeting schedule, including the commencement time, meeting place, date, or cancellation of a meeting (if there are no matters to consider) after liaising with the Presiding Member.
7. Committee Members (including ex-officio) have been consulted regarding the proposed 2025 committee meeting dates.

---

## DATA AND SUPPORTING INFORMATION

**Link 1** – Audit and Risk Committee Terms of Reference and Meeting Procedures document

---

## ATTACHMENTS

Nil

---

- END OF REPORT -